Printing and Stationery Department, Himachal Pradesh, Shimla-171005.

Tel. No. 0177-2830378, 2830381

Email: ps-hp@nic.in

Dated December, 2023

<u>Last date of receiving applications:</u> For Non-Tribal Areas: **29-01-2024.**

ForTribal Areas: 08-02-2024.

ADVERTISEMENT

It is notified for information of all the concerned that 01 (One) post of Press Duftry (on contract basis) and 01 (One) post of Chowkidar (on daily wage basis) are to be filled up in the Printing and Stationery Department by direct recruitment from amongst **Persons with benchmark disabilities** (**low vision**) for which applications on the **prescribed format** are invited from the desirous and eligible Persons with benchmark Disabilities (PwBDs) of Himachal Pradesh. The applicant should have minimum 40% permanent disability and he/she should also possess a Disability Certificate issued by the Competent Medical Board i.e. District Medical Board or above, to this effect.

A. Detail of post(s) and eligibility conditions are as under:-

1	Name, Designation and	Prabha Rajeev	, Controller,		
	address of the employer	Printing and Himachal Prac		Department, Ghor 171005.	a Chowki,
2	Telephone No. of Employer, if any.	0177-2830378	, 2830381.		
3	Name of Post and number of vacancies	Press Duftry (on contract ba Chowkidar = daily wage bas	for Sub-category Persons benchmark disability		
4	Pay and allowances/ emoluments / daily wage rate	Press Duftry Chowkidar	other amou	ont as decided by Gorescribed by the Gove	vernment in
5	Classification of post/ Nature of vacancy	Press Duftry	Non-Minis Gazetted.	terial, Class-III/Grou	up-C, Non-
		Chowkidar	Ministerial Gazetted.	, Class-IV/Group-	D, Non-
6	Physical requirements	Press Duftry	S=Sitting, fingers.	L=Lifting, MF=Man	ipulation by
		Chowkidar	S=Sitting, Bending,	ST=Standing, W=W L=Lifting, KC=K	alking, BN= neeling &



e.	5			Crouching, PP=Pulling & Pushing MF=Manipulation with fingers, SE=Seeing, H=Hearing, C=Communication.			
	7	Qualifications required	ger a diviniti				
		(i) Essential	Press Duftry	i. Should have passed 10+2 Examination or its equivalent from a recognized Board of			
	*		1	School Education/Institution. ii. Should have Two Years' National Trade/Apprenticeship Certifiacte course in the trade of Binding from a recognized I.T.I or from an Institution duly recognized by Central/H.P. Government.			
ie S			Chowkidar	Should be Middle Pass from recognized Board of School Education/Institution.			
ja e				Provided that visually impaired persons who have crossed the age of 35 (Thirty Five) years,			
				competing under 1% quota reserved for visually impaired persons will be exempted from prescribed educational qualification, as			
		(I) D 1 11	T7 1 1	per instructions of the Government.			
- 12		(ii) Desirable	0 0	of customs, manner and dialects of Himacha			
* 3	152	4 1 2		desh and suitability for appointment in the peculia			
				revailing in the State.			
	8	Age limits, if any.	201	to 45 years as on 1st January, 2023, for both			
141	50-0	* * * * * * * * * * * * * * * * * * * *	categories.				
				imit is relaxable by 5 years in respect of Person			
	- B			nark Disabilities.			
** **			The second control of	hat the upper age limit for direct recruits will no			
de.			1.1	le to the candidates already in service of th			
1 H		1777	0.000	including those who have been appointed o			
	3 5	X 18	100	contract basis:			
			contract bas	rther that if a candidate appointed on adhoc or or is had become over-age on the date he/she was such he/she shall not be eligible for an			
			relaxation i	ns such, he/she shall not be eligible for an in the prescribed age-limit by virtue of his/he or contract appointment:			
			Provided fi	urther that upper age limit is relaxable for Castes/ Scheduled Tribes/ Other Backwar			
			permissible	d Other categories of persons to the exterunder the general or special order(s) of the radesh Government:			
			Provided fu	rther that the employees of all the Public Sectors and Autonomous Bodies who happened to be			
200-			Governmen	t Servant before absorption in Public Sectors/Autonomous Bodies at the time of initial			
not				of such Corporations/Autonomous Bodies shad age concession in direct recruitment			

	admissible to Government servants. however, be admissible to such s Corporations/ Autonomous B subsequently appointed by such Bodies and who are/were finally a such Corporations/ Autonomous constitution of the Public Sector (Bodies."	taff of the I odies who Corporation bsorbed in to s Bodies	Public Sector o were/are /Autonomous he service of after initial
9	Other documents required to be submitted by the candid selection process and weightage as per letter dated 28.08.20 Social Justice & Empowerment, H.P. as under:		
	Weightage of marks	Maximum	
×,		Class-III	Class-IV
		i.e. Press	i.e.
/1 \		Duftry	Chowkida
(i)	Weightage for essential educational qualification as mentioned above or as per the R&P Rules (% of marks obtained in educational qualification prescribed for the posts	10	10
	would be divided by 10)		7 - Ser in
(ii)	Weightage for Maximum disability as per Certificate issued by the competent authority i.e. District Medical Board or above. (40% to 59%) = 2 marks	06	06
	(60% to 79%) = 4 marks (80% to 100%) = 6 marks		
(iii)	Weightage for maximum additional qualification (% of marks obtained would be divided by 25)	04	
(iv)	Belonging to notified backward Area or Panchayat, as the case may be (Certified by SDO(C), Tehsildar/Naib-Tehsildar)	01	01
(v)	Landless family/ family having land less than 01 Hectare to be certified by the concerned Revenue Authority (SDO(C), Tehsildar/Naib-Tehsildar)	01	02
(vi)	Non-employment Certificate to the effect that none of the family member is in Government/Semi-Government services (Cortified by SDO(s) Tabsilder/Neib Tabsilder)	01	2.5
(v;;;)	(Certified by SDO(c), Tehsildar/Naib-Tehsildar) BPL family having family annual income (from all sources)	02	2.5
(vii)	below 40,000/- or as prescribed by the Govt. from time to time (Certified by BDO).	02	2.3
(viii)	Widow/divorced/destitute/single women (Certificate by BDO)	01	1.5
(ix)	Single daughter/Orphan (Certified by BDO)	01	01
(x)	Training of atleast 6 months' duration related to the post applied for from a recognized University/Institution	01	
	Experience upto a maximum of 5 years in Govt./Semi Govt.	02	3.5

	organization relating to the post applied for (0.4 i			
	for each completed year in case of Class-III pos mark(s) only for each completed year in case of Class			
	Total weightag	e of marks	30	30
10	Certificate of Bonafide Himachali. (issued by com	petent author	rity)	
11	Certificate of category (SC/ST/OBC/EWS) (issued	by competer	t authority	7)
12	Employment Registration Certificate			Ç.
13	Self addressed envelope along with postal stamps	. 60		
14	Probable date by which the vacancy will be filled up.	At the earlie	st.	
15	Particulars regarding interview/test of applicants a) Date & time of document verification b) Designation and address of the person to whom applicant should report	Date(s) of and the auth should report on to the Department candidates telephone rabove, durin February, 2	ority to when the candida Howe may also numbers as any the second	om applican atimated late te by the ever, the contact of s mentioned

B. Other Conditions:-

- 1. The candidate/applicant should be bonafide resident of Himachal Pradesh.
- 2. The applicant should have minimum 40% permanent disability and possess a Disability Certificate issued by the competent authority i.e. District Medical Board or above. Such Certificate in the event of selection for the post will be subject to verification by the competent authority.
- 3. The date of determining the eligibility of candidate in terms of essential qualification etc shall be reckoned as on the closing/last date fixed for submission of applications.
- 4. The candidates are advised to submit photocopies of the abovementioned latest Certificates.
- 5. Applications which are incomplete or are received after due date or not found in accordance with the prescribed format shall not be considered and will be rejected straightaway without any intimation to the candidate. No correspondence will be entertained in this regard. Therefore, the candidates are advised to ensure their eligibility for the post and submission of complete application form alongwith all relevant documents/ certificates.
- 6. The Department will not be responsible for any kind of postal delay.



7. No TA/DA will be admissible.

- 8. All the documents/certificates in original will have to be produced at the time of verification of documents, failing which the candidature of the applicant will be cancelled/rejected.
 - 9. In case of any objection, the decision of the Special Selection Committee shall be final.
 - 10. The Department reserves the right whether to fill up the post or withdraw the advertisement at any point of time.
 - 11. Disputes, if any, shall be subject to jurisdiction of Courts at Shimla.

C. Application Form:-

Application form as prescribed can also be downloaded after 29-12-2023 using the tab "**Download Form**" of the official Website of the Printing and Stationery Department(hppns.hp.gov.in). Application on any other format will not be accepted.

D. How to apply:-

The application must be submitted on the **prescribed format only** alongwith passport size latest **photograph** pasted thereon. Application form duly filled in all respects alongwith **self-attested photocopies of all relevant/requisite documents/certificates** as mentioned above, be sent through <u>REGISTERED POST/BY HAND</u> to the following address:-

Controller, Printing and Stationery Department, Ghora Chowki, H.P., Shimla-171005.

E. Last Date for submitting applications:-

The applications alongwith relevant supporting/essential documents should reach in the Printing and Stationery Department, Ghora Chowki, H.P., Shimla-171005, on or before 29-01-2024 from Non-Tribal Areas and on or before 08-02-2024 from Tribal Areas of Himachal Pradesh. The applications received after the last date and incomplete applications shall be rejected summarily.

F. Mode of Selection/Selection Procedure:-

Selection for appointment to the post(s) being filled up shall be made on the basis of weightage/merit of evaluation process as mentioned in Table-A above as per the Department of Social Justice & Empowerment, HP letter No. SJE-B(15)-03/2014-I dated 28th August 2017. The date of evaluation/verification of documents will be intimated separately through post and the same will also be notified on the official Website of the department; hence, the candidates are advised to visit the Website of the Department during the second week of February, 2024 to know about the Evaluation Schedule.

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APPLICATION	1]	FORM	FOR	THE	POS	T	OF
•••••			(N	AME OF	POST) F	ROM T	ΉE
PERSON(S) WI	TH BE	CNCHMAR	K DISAI	BILITIES	UNDER	"SPECI	[AL
RECRUITMEN	T DI	RIVE-2023	' IN	THE	PRINTIN	G A	ND
STATIONERY	DEPA	RTMENT,	HIMAC	CHAL PR	ADESH,	SHIMI	LA-
171005.							

Self attested latest coloured photograph to be pasted

1	Name of applicant (in CAPITAL letters)	
•	Traine of approant (in original ferrors)	
2	Father's/Husband's name (in capital	N-2
	letters)	
3	Mobile No.	
4	Email id	
5	Date of birth	
	(as per matriculation certificate)	
6	Age as on 01.01.2023	Voors Months
		days
7 .	Permanent home address with pin code	
8	Correspondence address with pin code	
9	Category (General/SC/ST/OBC/EWS	
	etc.) (Proof be attached)	
10	Nature of disability	
11	Percentage of disability (40% & above)	
12	Male/Female	
13	Nationality	
14	Religion	
15	Whether Himachali Bonafide?	
	(Yes or No)	
16	Name of Employment Exchange	6
17	Employment Registration No.	*



	12000	il of Educational qu	ıalificat	ion:-							
	Sr. No.	Examination	Roll No.	Year of passing	Board/ University / Institute	Marks obtained	Total marks	%age			
	i)	8 th or its equivalent				A					
	ii)	10 th or its equivalent	Х .								
	iii)	+2 or its equivalent									
	iv)		2								
	v)							1. 10. 11. 1			
	vi)			(9)							
	vii)			91	7						
	Note	: Self attested cop	ies of e	ducation	certificates to	be attached					
20	Have you ever been convicted by any court for any offence? (Yes or No) Whether the following other additional document(s) attached:-										
21		t for any offence? (Yes or 1	No)	l document(s) attached:-					
21		t for any offence? (ther the following Essential Education	Yes or l	No) additiona				Rules			
21	Whe	t for any offence? (Yes or logother a	No) additional alification from Person	as mentioned	d above or as	per R&P I	more than			
.21	Whe	Essential Educate Yes/No Certificate of dis 40% disability (a above) Certificate(s) of	yes or less other a conal quabilities certification	additional alification from Persied by the	as mentioned cons with ben competent a	d above or as chmark disa authority i.e	per R&P I	more than			
21	i) ii)	Essential Educate Yes/No Certificate of dis 40% disability (a above)	yes or less other a conal quabilities as certification onging	additional alification from Persied by the m/addition to notified	as mentioned sons with ben competent a nal qualification.	d above or as chmark disal authority i.e	per R&P I bilities with Medical I	more than Board or Yes/No			
21	i) ii) iii)	Essential Educate Yes/No Certificate of dis 40% disability (a above) Certificate(s) of Yes/No Certificate of bel be. (Issued by S	yes or land quabilities as certification onging DO(c)/Tamily	additional alification from Persided by the m/addition to notified rehsildar/having la	as mentioned sons with ben competent a mal qualification Backward A Naib Tehsilo	d above or as chmark disal authority i.e. on rea or Panchlar).	per R&P I bilities with Medical I hayat, as the	n more than Board or Yes/No case may fied by the sildar)			
21	i) ii) iii) iv)	Essential Educate Yes/No Certificate of dis 40% disability (a above) Certificate(s) of Yes/No Certificate of bel be. (Issued by S Yes/No Landless family	yes or less other a conal que abilities as certification onging DO(c)/To a construction of the constructio	additional alification from Persided by the m/addition to notified rehsildar/having lanority (Issuicate to the first to th	as mentioned sons with ben competent a mal qualification Backward A Naib Tehsilo and less than ued by SDOO me effect that	d above or as chmark disal authority i.e. on rea or Panchlar). 1 Hectare (c)/Tehsilda	per R&P I bilities with Medical I ayat, as the to be certi r/Naib Teh	more than Board or Yes/No case may fied by the sildar) Yes/No ember is in			

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		Yes/No							
	viii)		divorced/destitute/single wom	an. (Issued by the BDO)				
		Yes/No	* * * *	Act a	x x = ±x				
	ix)	Single d Yes/No	aughter/Orphan (Issued by th	e BDO)					
	x)	Training of atleast six months duration related to the post applied for, from							
	Λ)	recogniz	ed Institution.		Yes/No				
	xi)	to the po	nce upto a maximum of 05 yearst applied for.	ars in Govt./Semi Govt. o	organization relating				
22	0	Yes/No	C 1 TT' 1 1' (') 1 1	0.0					
22	Yes/I		onafide Himachali (issued by	the Competent author	ity)				
23	Certi Yes/I		ategory (SC/ST/OBC/EWS)	issued by the Competer	nt authority)				
24	Empl		Legistration Certificate with R	egistration No.					
25	Self a		envelope alongwith postal sta	nmps					
26		iployed, indicate	Designation Department Period of services						
27	List	of docume	ents attached						
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		N	ame in Block letters	(°-s					
Date	: /	-/ 20							
Place	e:								

Declaration

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hereby so	lemnly	declare that	I have rea	d and	l understood	d all	the co	ndition	is as j	oer ac	lvertisement
and I	am a	bonafide	resident	of	Himachal	Pra	adesh	and	all	the	statements/
particular	s/docun	nents/certific	cate furnish	ned b	y me in this	app	licatio	n form	are c	orrec	t and true to
the best of	f my kn	owledge and	d belief an	d not	hing has bee	en co	onceale	ed ther	ein. Ii	n the	event of any
informatio	on bein	g found fals	e or incor	rect,	suppressed	or ii	neligib	ility is	detec	cted a	at any stage,
my candi	dature	may be car	ncelled/reje	ected	without ar	ny n	otice 1	pesides	s lega	al act	ion/criminal
proceedin	g in the	matter unde	er prevailin	ng lay	WS.						

Dated: Place:

REQUISITION FORM

1	Name, Designation and	Prabha Rajeev		
	address of the employer	Printing and Shimla-17100		Department, Himachal Pradesh,
2	Telephone No. of	0177-2830378		
	Employer, if any.	· · · · · ·	- ye - a	
3	Name of Post and			From UR-Category and reserved
	number of vacancies	(on contract b	basis) for Sub-category Person	
		Chowidar =	01 Post (on	benchmark disability "Low
	1	daily wage ba	sis)	Vision".
4	Pay and allowances/ emoluments / daily wage	Press Duftry		- as contractual amount or any other ecided by Government in future.
	rate	Chowkidar		rescribed by the Government from
			time to time	
5	Classification of post/	Press Duftry	Non-Minist	erial, Class-III/Group-C, Non-
	Nature of vacancy		Gazetted.	
		Chowkidar	Ministerial,	Class-IV/Group-D, Non-Gazetted.
6	Physical requirements	Press Duftry	S=Sitting,	L=Lifting, MF=Manipulation by
			fingers.	
		Chowkidar	S=Sitting,	ST=Standing, W=Walking, BN=
			Bending,	L=Lifting, KC=Kneeling &
			Crouching,	PP=Pulling & Pushing
			MF=Manip	ulation with fingers, SE=Seeing
				, C=Communication.
7	Qualifications required			
	(i) Essential	Press		ave passed 10+2 Examination or it
		Duftry		nt from a recognized Board of
				ducation/Institution.
			iv. Should	have Two Years' National prenticeship Certifiacte course in
				of Binding from a recognized I.T.
				an Institution duly recognized by
				H.P. Government.
		Chowkidar	Should be M	iddle Pass from recognized Board o
			School Educ	ation/ Institution.
			Provided th	at visually impaired persons who
			have crossed	I the age of 35 (Thirty Five) years
		*	competing u	nder 1% quota reserved for visuall
		,	impaired p	ersons will be exempted from
			prescribed ed	ducational qualification.
	(ii) Desirable	Knowledge	of customs,	manner and dialects of Himacha
	* *	Pradesh and	d suitability	for appointment in the peculia
		*	revailing in the	
8	Age limits, if any.			on 1st January, 2023.
				ble by 5 years in respect of Person
		with benchm	ark Disabilitie	es.
4		R&P Rules		

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"Provided that the upper age limit for direct recruits will not be applicable to the candidates already in service of the Government including those who have been appointed on adhoc or on contract basis:

Provided further that if a candidate appointed on adhoc or on contract basis had become over-age on the date he/she was appointed as such, he/she shall not be eligible for any relaxation in the prescribed age-limit by virtue of his/her such adhoc or contract appointment:

Provided further that upper age limit is relaxable for Scheduled Castes/ Scheduled Tribes/ Other Backward Classes and Other categories of persons to the extent permissible under the general or special order(s) of the Himachal Pradesh Government:

Provided further that the employees of all the Public Sector Corporations and Autonomous Bodies who happened to be Government Servant before absorption in Public Sector Corporations/Autonomous Bodies at the time of initial constitution of such Corporations/Autonomous Bodies shall be allowed age concession in direct recruitment as admissible to Government servants. This concession will not, however, be admissible to such staff of the Public Sector Corporations/Autonomous Bodies who were/are subsequently appointed by such Corporation/Autonomous Bodies and who are/were finally absorbed in the service of such Corporations/ Autonomous Bodies after initial constitution of the Public Sector Corporations/Autonomous Bodies."

Other documents required to be submitted by the candidate for completion of selection process and weightage as per letter dated 28.08.2017 of the Department of Social Justice & Empowerment, H.P. as under:-

	Weightage of marks	Maximum	Marks
	Weightage of marks	Class-III i.e. Press Duftry	Class-IV i.e. Chowkidar
(i)	Weightage for essential educational qualification as per the R&P Rules (% of marks obtained in educational qualification prescribed for the posts would be divided by 10)	10	10
(ii)	Weightage for Maximum disability as per Certificate issued by competent authority i.e. District Medical Board or above. (40% to 59%) = 2 marks (60% to 79%) = 4 marks (80% to 100%) = 6 marks	06	06
(iii)	Weightage for maximum additional qualification (% of marks obtained would be divided by 25)	04	
(iv)	Belonging to notified backward Area or Panchayat, as the case may be (Certified SDO(c), Tehsildar/Naib-Tehsildar)	01	01
(v)	Land Less family/ family having land less than 01 Hectare to	- 01	02

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	be certified by the concerned Revenue Authorit	ty (SDO(C),	*1	514
	Tehsildar/Naib-Tehsildar)			
(vi)	Non-employment Certificate to the effect that		01	2.5
	family member is in Government/Semi-Government	nent services		
	(issued by SDO(C), Tehsildar/Naib-Tehsildar)			
(vii)	BPL family having family annual income (from	all sources)	02	2.5
	below 40,000/- or as prescribed by the Govt. f	rom time to		
	time (Certified by BDO).			
(viii)	Widow/divorced/destitute/single women (Cer	tificate by	01	1.5
	BDO).			
(ix)	Single daughter/Orphan (Certified by BDO).		01	01
(x)	Training of atleast 6 months duration related	to the post	01	
	applied for from a recognized Institution			
(xi)	Experience upto a maximum of 5 years in Govt	/Semi Govt.	02	3.5
	organization relating to the post applied for (0.4	marks only		
*	for each completed year in case of Class-III p	osts and 0.7		9
	marks only for each completed year in case of Cla	ass-IV).		
	Total weighta	ge of marks	30	30
10	Certificate of bonafide Himachali. (issued by con	npetent authori	ty)	
11	Certificate of category (SC/ST/OBC/EWS) (issue	d by competen	t authority	7)
12	Employment Registration Certificate			
13	Self addressed envelope alongwith postal stamps	-		
14	Probable date by which the vacancy will be A	at the earliest.		
	filled up.			
15	Particulars regarding interview/test of I	Date(s) of docur	nents verif	fication and the
	applicants	uthority to who	m applicar	t should report,
		vill be intimated	l later on t	to the candidate
		•		However, the
	to whom applicant should report	andidates may	also conta	ct on telephone
	n	umbers as mer	ntioned abo	ove, during the
		econd week of		2024

(Prabha Rajeev, HPAS)
Controller,
Printing and Stationery Department
Himachal Pradesh, Shimla-5.